

#### GSA-2017-001067 - Response to Item #4

Federal Real Property Profile (FRPP) data is an annual snapshot of an agency's as it existed at the end of each fiscal year (September 30). To give agencies the time to account for year end transactions and billing cycle to be reflected in the various information technology systems, from which data is extracted, agencies are given until December 15 to submit the data to FRPP.

The system has a robust set of business rules that agencies must follow to prevent inaccurate data from being submitted. In addition to those business rules, GSA conducts an additional set of analysis and review to identify any data anomalies that may exist. GSA works with the agencies between December 15 and January 31 to correct errors that are discovered after the initial submission.

Once the data is archived, the initial reports can be run to identify excess and underutilized assets in FRPP. GSA real property disposal office then compares that list to the list of property for which a report of excess has been received by an agency. GSA conducts a screening first with its regional offices if it cannot identify a report of excess to see if paperwork had been misplaced. After that review, GSA contacts agencies to have them check why the agency indicated a report of excess had been sent to GSA but one cannot be located. This screening often results in the agency identifying an incorrect status being reported. GSA makes note of the error in reporting in the list sent to the Court.